

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT**I. Project Information****Project Code:** CPPZQ**Project Title:** Course on Basic Monitoring and Evaluation**Project Start:** 14 July 2023**Project End:** 15 October 2023**Project Price:** Php 486,000.00**Client Organization:** Public Sector**II. Project Team****Project Manager:** Gianna Francesca M. Catolico**Team Members:** Clarrie Mae A. Castillo, Nivea Jane C. Urdas, Maria Patricia Alexandra T. Vargas, Jose Edgardo N. Rivera, Gabrielle Marie A. Allarey, Lean Rius D.C. Morales**Supervising Fellow:** Gilbert E. Lumantao**Consultants/ Resource Persons:** Jansen M. Mayor, Adelina H. Velasco, Katrina G. Miradora, Jimmy Francis T. Schuck II, Jesse T. David, Girlie Anne G. Miradora, Eliza Salud C. Galang, Ma. Czarina Krisha M. De Leon**III. Project Details****Project Description:**

The course aims to equip government technical staff with the necessary skills and knowledge on monitoring and evaluation of programs and projects and to enable participants to assess programs and projects using various tools.

Project Objective:

At the end of the course, the participants shall be able to: (1) Articulate essential concepts and principles of monitoring and evaluation (M&E); (2) Identify tools for conducting M&E that would help analyze the results of their programs and projects; and (3) Prepare a monitoring and evaluation framework and plan.

Focus Area: monitoring and evaluation, quantitative data, qualitative data, log frame**Project Type:** Education and Training**Project Beneficiary:** Public Sector**Regional Coverage:** Nationwide**IV. Project Accomplishments****Key Activities Implemented:** (1) project team meetings; (2) faculty meetings, (3) conduct of training; (4) debriefing meeting**Major Outputs:** (1) Training Design; (2) participants' training outputs; (3) Training Report

Project Impact: through this training course, the CFG-PRO capacitated 58 participants from 25 agencies, state universities and colleges, government-owned and controlled corporations, and other entities. The training equipped them with the knowledge and skills on importance of M&E in the public sector, developing a log frame, data collection and management, reporting M&E results, and designing an M&E plan. The participants gave CFG-PRO a course evaluation rating of 4.71/5.

Lessons Learned:

- The Project Management Team (PMT), especially the Program Manager, could improve their communication with RPs, especially those with workshops or in-session activities involving groups. PMT must ensure that RPs were able to set-up their microphone, audio, and video before introducing them.
- The PMT should reconfirm with participants who registered earlier whether they will still push through with their participation in CBME to efficiently cater to the waitlisted participants.

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- The PMT should extend the time duration for panel presentation of outputs if there are more than eight (8) presenting groups and anticipate delays if participants exceed beyond the time limit.
- Consider improving or recalibrating the design of the workshop before the panel presentation to minimize redundant comments from the panelists, Supervising Fellow, and RPs.

V. Attachments

- Summary of Evaluation for Course and Resource Person
- 2023 CBME List of Participants

Prepared by:

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Project Manager

Noted / Approved by:

Imelda C. Caluen
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data